

TECHNICAL BID

(Please read guidelines carefully. No Point in the form should be left blank)

RATE OF RENT MUST NOT BE MENTIONED ANY WHERE IN THIS FORM

1. Name & Address of the Owner/
Tenderer of the Premises ::

Contact Phone Number ::
2. Location of the Premises ::
3. Address of the proposed premises for hiring::
4.
 - i. No. of floors in the Building ::
 - ii. On which floor is the premises located ::
 - iii. Carpet Area Offered :: _____ Sq. Ft.
 - iv. If the area is larger than the Advertised
Area, whether area equal to advertised
Area can be made available ::
5. Distance from:
 - i. Railway Station :: _____ Kms.
 - ii. Main Bus Terminus :: _____ Kms.
 - iii. Airport :: _____ Kms.
 - iv. Nearest Nationalised Banks ::

<u>Name of the Bank</u>	<u>Distance(KM)</u>
1.	
2.	
3.	
6.
 - i. Whether the premises is meant for
Commercial use (Supporting documents
Should be available) ::
 - ii. Age of the Building ::
 - iii. Class of Construction ::
 - iv. Whether separate entrance is available ::
 - v. Whether situated in hygienic area /
Conditions ::
 - vi. Whether Cross ventilation is available ::
 - vii. Whether lift facility is available
(in case of Multi-storied Building) ::

Full Signature of the Tenderer

7. Whether Parking Facility available
 - i. for Cars (Number & Location) ::
 - ii. for 2 Wheelers/bi-cycles
(Number & Location) ::
8.
 - i. Whether separate electric meter
available with adequate load to run
Computers, Air Cooler/Conditioner,
Fan, Light etc. ::
 - ii. Whether Electrical wirings are open
or are concealed. ::
 - iii. Whether Generator facility
available ::
 - iv. If , not whether space will be
allotted to Company for installation
for generator ::
9.
 - i. Whether 24 Hours running water
facility available in the premises ::
 - ii. Whether separate arrangement
is available for drinking water ::
 - iii. Whether Canteen facility is
permitted within the premises ::
10. Whether fire safety measures
Available in the Premises(if the
Premises is multi-storied) ::
 - i. No.s of fire Safety Devices ::
 - ii. Nature of Fire Safety Devices ::
 - iii. Whether Fire Safety Certificate
available ::
11. Number of Toilets available ::
12. Whether the premises is Hall type
or Room Type ::
13.
 - i. Whether the premises is in the
absolute name of the Tenderer ::
 - ii. Whether the Tenderer has got
absolute ownership right to enter
into Lease Agreement for hiring
the premises ::

(Original Documents must be available for verification during inspection)

Full Signature of the Tenderer

- iii. Is there any pending Civil Suit/
litigation in any Court regarding
ownership, outstanding taxes or
any other thing is there ::
- iv. Whether the premises is
mortgaged. If yes with whom ? ::
- v. Whether sanctioned plan of the
building/premises is available
(Sanction plan & measurement
Certificate should be made available
During inspection) ::
- b) Whether the tenderer agrees to the
terms and conditions of our Standard
lease agreement ::
- 14. i) Whether any telephone connection
is available in the premises ::
- ii) If not, is it possible to easily shift
telephone lines to the premises ::
- 15. Period of Tenancy/Lease
 - i) Whether agreeable for 15 (5+5+5) years agreement::
If agreement can last for more than 15 years
Please mention that. ::
 - ii) % of increase in rent demanded after
5 years ::
(Which Should not be more than 25%)
 - iii) Renewal Terms ::
- 16. Date when the premises will be ready for
Occupation ::

Place ::

Date ::

Full Signature of the Tenderer