

FINANCIAL BID

(Please read guidelines carefully. No point in the form should be left blank)

1. Name & Address of the Owner Tenderer ::
of the Premises ::
2. Location of the Premises ::
3. Address of the proposed premises for hiring ::
4. Rentable Area Offered ::_____Sq.Ft.
5. i. Rent per Sq.Ft. on Rentable Area :: Rs.
ii. Monthly Rent :: Rs._____(Rupees_____
_____Only)
(Area will be measured as per Indian Standards
3861-1975, copy of which is available for
perusal at concerned Branch/Division/Regional Office)
6. i. Whether Tax amount (if any) is to be borne
by the tenant.
ii. If YES, Amount per Month ::Rs._____(Rupees_____
_____Only)
iii. Rate of Tax ::
7. i. Whether any parking Charge is to be
borne by the tenant ::
ii. If YES, Amount per Month :: Rs._____(Rupees_____
_____Only)
8. i. Whether Lift Operation/Maintenance
charges to be borne by the tenant ::
ii. If YES, Amount per Month :: Rs._____(Rupees_____
_____Only)

Full Signature of the Tenderer

9. i. Whether any other charges to be borne by the tenant (please specify) ::
- ii. If YES, Amount per Month :: Rs. _____ (Rupees _____ Only)
10. Percentage increase in monthly rent, at which lease can be renewed after 3 Years:: _____ %
11. Sharing of the Registraton Expenses :: (for lease deed)
- i. By the Owner :: _____ %
- ii. By the tenant :: _____ %
12. *** Security Deposit/Advance if any :: Rs. _____ (Rupees _____ only)
13. *** Mode of Adjustment of Deposit/ Advance ::
14. Whether the rate, terms and conditions quoted above are negotiable or Final ::

Place ::

Date ::

(Full Signature of the Tenderer)

***** Note::** Company can, at its discretion, consider depositing an interest free advance (excluding taxes & Service Charges) which would be adjusted against rent payable in Twelve/Twenty-four instalments, respectively, w.e.f. the rent of the 1st Month.