

TECHNICAL BID

(Please read guidelines carefully. No point in the form should be left blank)

RATE of RENT MUST NOT BE MENTIONED ANYWHERE IN THIS FORM

1. Name and address of the Owner/ Tenderer of the Premises :
Contact Phone No. :
2. Location of the Premises :
3. Address of the proposed premises :
For hiring :
4. i. No. of Floors in the Building :
ii. On which floor is the premises located :
iii. Carpet Area Offered : _____ Sq. Ft.
iv. If the area is larger than the Advertised area, whether area Equal to advertised area can be made available :
5. Distance from
 - i. Railway Station : _____ Kms.
 - ii. Main Bus Terminus : _____ Kms.
 - iii. Air Port : _____ Kms.
 - iv. Nearest Nationalised Banks : Name of the Bank Distance Km.
 - 1.
 - 2.
 - 3.
6. i. Whether the premises is meant for Commercial Use (Supporting documents should be available) :
ii. Age of the Building :
iii. Class of Construction :
iv. Whether separate entrance is available :
v. Whether situated in hygienic area/conditions :
vi. Whether Cross ventilation is available :
vii. Whether Lift facility is available in case of Multi-storeyed Building :

Full Signature of the Tenderer

7. Whether Parking Facility available
 - i. For Car (Number and Location) :
 - ii. For 2-wheelers/bicycle (Number and Location) :
8. i. Whether Separate electric meter available with adequate load to run Computers, Air Coolers/Conditioners, Fan, Light etc. :
 - ii. Whether Electric Wirings are open or concealed :
 - iii. Whether Generator Facility available :
 - iv. If not, whether space will be allotted to Company for installation for generator :
9. i. Whether 24 hours running water facility available in the premises :
 - ii. Whether separate arrangement is available for drinking water :
 - iii. Whether canteen facility is permitted within the premises :
10. Whether Fire Safety measures available in the premises (if the premises is multi-storeyed) :
 - i. Nos. of Fire Safety devices :
 - ii. Nature of Fire Safety devices :
 - iii. Whether Fire Safety Certificate available :
11. No. Of Toilets available :
12. Whether the premises is Hall type or Room Type :
13. i. Whether the premises is in the absolute name of the Tenderer :
 - ii. Whether the Tenderer has got absolute ownership right to enter into Lease Agreement for hiring the premises (Original Documents must be available for verification during inspection) :
 - iii. Is there any pending Civil Suit/litigation in any court regarding ownership, outstanding taxes or any other thing is there :
 - iv. Whether the premises is mortgaged. If yes with whom? :
 - v. Whether sanctioned plan of the building/premises is available (Sanctioned plan and Measurement Certificate should be made available for verification during inspection) :
- b) Whether the Tenderer agrees to the terms and conditions of our Standard Lease Agreement :

Full Signature of the Tenderer

14. i. Whether any Telephone Connection is available
in the premises :
- ii. If not, is it possible to easily shift telephone Lines
to the premises :
15. Period of Tenancy/Lease
- i. Please mention whether the Agreement will be
for 5+5+5= 15 years :
- ii. % of increase in rent demanded after 5 years :
- iii. Renewal Terms :
16. Date when the premises will be ready for
Occupation :

Place:

Date:

Full Signature of the Tenderer